

**Beaver Dam Unified School District
Board of Education Minutes**

April 20, 2009

The regular meeting of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center. The meeting was called to order at 6:30 p.m. by President, Bev Beal-Loeck. Board members present were Bev Beal-Loeck, Kathie Berkvam, Kim Darst, Nate Dassler, Jean Hill, Marge Jorgensen, Mark Kirst, and Lisa Panzer. Board member absent was Joanne Tyjeski.

President, Ms. Beal-Loeck, led in the Pledge of Allegiance.

Hill moved, Jorgensen seconded, to adopt the minutes of the regular meeting on March 16, 2009, and special meetings on March 31, April 6, and April 13, 2009 as presented.

The motion was adopted by unanimous vote.

Ms. Beal-Loeck welcomed visitors.

There were no requests from members of the public to participate in the public comment session.

Ms. Beal-Loeck extended thanks and gratitude to Mark Kirst and Kathie Berkvam for their service to the board of education

There were no announcements.

Kirst moved, Dassler seconded, to adopt the agenda as presented.

The motion was adopted by unanimous vote.

Ms. Molly Minter, AODA Coordinator, and Mr. Don Patnode, High School Principal, shared details regarding a mock accident that will take place on April 30th at the High School. There has been a great deal of involvement with the district's Pupil Services Staff and local law enforcement. Parents have been notified and students have been given the option not to participate. Counselors will be available during and after the event to provide support to students and staff.

Mr. Steve Vessey, Director of Human Resources, explained that there have been no changes to the 2009-10 staffing proposal.

Dr. Don Childs, Superintendent, requested approval of the 2009-10 staffing proposal as presented. There is projected to be a net reduction of 1 staff member.

One of the elementary counselor positions will be funded through federal stimulus money and it will be a future decision if or how it should be funded.

Hill moved, Jorgensen seconded, to approve the staffing level and pattern proposed for 2009-10, reflecting a net reduction in teaching staff.

The motion was adopted by the following vote: *Ayes* – Berkvam, Darst, Dassler, Hill, Jorgensen, Kirst, Panzer, and Beal-Loeck. *Nays* - None.

Mr. Andrew Sarnow, Director of Business Services, reported there have been no changes to the budget allocations request.

Panzer moved, Darst seconded, to approve allocation of \$3,885,000 in discretionary funds to the school sites for 2009-10, reflecting a 1% increase over the current year.

The motion was adopted by the following vote: *Ayes* – Darst, Dassler, Hill, Jorgensen, Kirst, Panzer, Beal-Loeck, and Berkvam. *Nays* - None.

Dr. Childs shared that the proposal to increase lunch fees is being presented at the board's discretion if they wish to approve it or wait until the next meeting.

Mr. Sarnow explained that meals will increase by 10¢ per meal and milk by 5¢ per carton. Staff levels will be reviewed for next year to try to minimize cost.

The board requested to act on the lunch fee request at the next meeting.

Dr. Childs shared that the district received donations totaling \$150 to help underwrite the Wall of Fame program. He expressed appreciation for the donations and thanked the donors.

Ms. Jorgensen, Chairperson of the Beaver Dam Education Association (BDEA) Negotiations Committee, said there is nothing to report. The next meeting is April 22nd.

Mr. Kirst, Chairperson of the Beaver Dam Support Staff Association (BDSSA) Negotiations Committee, stated that progress continues.

Kirst moved, Hill seconded, to approve the following resignations and retirements: Patricia Brooks–Library Media Assistant–Middle School (Retirement effective 6/30/09); Susan Flasch–Spanish Teacher–High School (Retirement effective at the end of the 2008-09 school year); Angela Pagel–Occupational Therapist–District (Resignation effective end of the 2008-09 school year); and Bethany Nill–Kindergarten Teacher–Wilson Elementary School (Resignation effective end of the 2008-09 school year).

The motion was adopted by unanimous vote.

Hill moved, Panzer seconded, to approve the following leave of absence requests: Stephanie Moore–Special Education Teacher–Wilson Elementary School (Medical Leave 4/3/09-5/18/09); Jessica Michael–Kindergarten Teacher–Jefferson Elementary School (Medical Leave 4/27/09–end of 2008-09 school year); and Kerry Stoehr–6th Grade Teacher–Middle School (Medical Leave 9/30/09-1/20/10).

The motion was adopted by unanimous vote.

Kist moved, Dassler seconded, to approve the following appointments: Ashley Sturtz–6th Grade Science Teacher–Middle School (BA, Step 1)(LTE–34 days) and Tom Bock–Social Studies–High School (BA, Step 1)(LTE–35 days).

The motion was adopted by the following vote: *Ayes* – Dassler, Hill, Jorgensen, Kirst, Panzer, Beal-Loeck, Berkvam, and Darst. *Nayes* - None.

Darst moved, Dassler seconded, to issue final notices of non-renewal to the following limited term employees: Ashley Sturtz–6th Grade Science Teacher–Middle School (BA, Step 1)(LTE–34 days) and Tom Bock–Social Studies–High School (BA, Step 1)(LTE–35 days).

The motion was adopted by unanimous vote.

The following new and revised board policies were presented for adoption: 152.1-Governance Commitment; 152.2-Governing Style; 152.3-Board Job Descriptions; 152.4-Board Officers; 152.5-Board Committees; 152.6-Agenda Planning; 152.7-Board Members’ Code of Conduct; 152.8-Board Member Covenants; 152.9-Conflict of Interest; 152.10-Board Member Violations; 511-Rule–Employee Discrimination Complaint Procedures; 511-Rule-Exhibit–Discrimination Complaint Form; 513–Harassment of Employees; 522–Staff Conduct; 522.2–Code of Ethics; 522.3-Rule–Guidelines for Reporting Staff Misconduct; 652-Revenues from Investments; 652-Rule-Types of Investment Options; 685-Accounting System for Capital Assets; and 685-Rule-Capital Assets Guidelines.

Hill moved, Panzer seconded, to approve and adopt Governance policies 152.1-152.10 as amended; Discrimination and Harassment policies 511 Rules, 513, 522, 522.2, and 522.3; and Financial policies 652, 652 Rule, 685, and 685 Rule.

The motion was adopted by unanimous vote.

Jorgensen moved, Darst seconded, to approve the payment of financial claims (Voucher #80, #81, #82, #83, and #84, District Credit Card, Net Payroll, Payroll Related Voucher, Payroll Taxes, Retirement-Admin. Contribution, Trust Advantage, WI Retirement System, District Insurance, and WEA Trust Advantage for a total of \$3,104,553.23 (A listing of these vouchers can be found in the Accounts Payable Check Register.)

The motion was adopted by the following vote: *Ayes* – Hill, Jorgensen, Kirst, Panzer, Beal-Loeck, Berkvam, Darst, and Dassler. *Nayes* - None.

There was no closed session.

Kirst moved, Jorgensen seconded, to adjourn the meeting.

The motion was adopted by unanimous vote and the meeting was adjourned at 6:58 p.m.

/s/
Beverly Beal-Loeck, President

/s/
Joanne Tyjeski, Clerk